Housing Sign-up Process
Fall 2022 - Spring 2023

The returning student Housing Sign-up process is designed to help students select the room they will occupy for the 2022-2023 academic year. On this page you will find information regarding the steps and criteria required for each stage of the housing assignments process.

Process Information:
- You are responsible for completing the online process by the dates listed in the timeline below. Failure to follow the process or complete the online process by the listed dates below will result in you being moved to the next available stage.
- You will not be able to sign-up for an assignment until you pre-register for the Fall 2022 classes.
- We want to provide information for the differing cost between room sizes. Use this information to make your choice for the upcoming year. Here is the Tuition and Fees for the academic year 2022-2023. (The Tuition and Fee schedule is subject to change.)
- The room you reserve must be filled to full capacity.
- You cannot reserve your “suite”; just your current room.
- Conflicting housing preferences within each stage will be decided based on seniority of aggregate Spring credit hours.
- Beginning with Stage 2, not every request will be granted due to reserving rooms on each hall for new students.
- Here is a link to the roommate finder sheet.
- Link to sign-up: https://portal.covenant.edu/student/housing

<table>
<thead>
<tr>
<th>Stage</th>
<th>Housing Desire</th>
<th>Opens</th>
<th>Closes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Apartments</td>
<td>To move to the apartments</td>
<td>Thursday March 31, 2022</td>
<td>Thursday March 31, 2022</td>
</tr>
<tr>
<td>Off-campus</td>
<td>To move off-campus</td>
<td>Thursday March 31, 2022</td>
<td>Thursday March 31, 2022</td>
</tr>
<tr>
<td>1</td>
<td>To stay in current room</td>
<td>Monday April 4, 2022</td>
<td>Monday April 4, 2022</td>
</tr>
<tr>
<td>2</td>
<td>To stay on current hall</td>
<td>Tuesday April 5, 2022</td>
<td>Tuesday April 5, 2022</td>
</tr>
<tr>
<td>3</td>
<td>To stay in current building</td>
<td>Wednesday April 6, 2022</td>
<td>Wednesday April 6, 2022</td>
</tr>
<tr>
<td>4</td>
<td>Change Buildings</td>
<td>Thursday April 7, 2022</td>
<td>Thursday April 7, 2022</td>
</tr>
</tbody>
</table>
STAGE 1

Applies to you if (at least one applies)...

1. You want to stay in your current room next year.
2. You will be an RA next year who will be moving to a new hall.
3. You are planning to room with someone who fits into 1 or 2.

STAGE 2

Applies to you if (at least one applies)...

1. You want to move into an open room on your current hall next year.
2. You are planning to room with someone who fits into the above category.

STAGE 3

Applies to you if (at least one applies)...

1. You want to move to a room on a different hall in your current building.
2. You want to room with someone who fits into the above category.

STAGE 4

Applies to you if...

1. You want to move to a different building
2. Or have not already been assigned a room through any of the previous Stages.
STUDENT APARTMENTS

Applies to you if...

You desire to live in the Student Apartments.

Notes:

- Anyone can apply to live in the Student Apartments.
- In the event of multiple complete groups request the same apartment, decisions will be based on seniority by anticipated aggregate Spring credit hours.
- Due to a limited number of units, preference will be given to those applications that request an apartment at full capacity.
- No new freshman students will be permitted to stay in the student apartments.

OFF-CAMPUS HOUSING

Applies to you if...

You desire to live off-campus.

Notes:

- To live off campus (e.g. not in the Student Apartments) you must be in good standing with all college departments and be one of the following:
  a. Senior (90+ credits)
  b. Junior (who has lived on-campus for at least 6 semesters)
  c. Married
  d. 25+ years old
  e. Part-time status
  f. Living with your parents
- Every person moving off-campus needs to fill out this form to provide the address that they will be occupying off-campus.
Additional Information

Requesting a Freshman/transfer roommate

To include a freshman/transfer/returning student in your request, they must have deposited to confirm their enrollment and they need to email their preferences to Jonathan Wylie and the Resident Director before the deadline of the stage applicable to the current returning student.

Requesting a Single Room

We want as many students as possible paired up for next year. Anyone not housed after stage four will be offered the chance to pair up with the other individuals who still do not have a roommate. If you cannot find a roommate, the Residence Life staff will pair you with a roommate. Your roommate and room assignment will be given towards the end of April/beginning of May.

If you need to be in a room by yourself, we have 13 single rooms across Founders and Carter. Other than these 13 single rooms, single occupancy rooms are not a part of the normal housing process. In order to be placed in a single room, you will need to fill out a single room application form found here. Please state why you are requesting a single room and provide any documentation to support your request.

Based on resources and space on campus, we may not be able to meet your request for a single room on your preferred hall. All students who end up living in a two-person room by themselves will not be guaranteed to keep that room to themselves for the year, we may need to move someone in this open spot at any time throughout the school year.

If you have questions, please contact:

<table>
<thead>
<tr>
<th>Building</th>
<th>RD</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Andreas/Stu Apt</td>
<td>Hannah Bloomquist</td>
<td>706-419-5101</td>
</tr>
<tr>
<td>Carter</td>
<td>Stephen Dillon</td>
<td>706-419-1277</td>
</tr>
<tr>
<td>Founders</td>
<td>Brett Borland</td>
<td>706-419-1366</td>
</tr>
<tr>
<td>Maclellan/Rymer</td>
<td>Emily Whiteman</td>
<td>706-419-4101</td>
</tr>
</tbody>
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