

Covenant College Department of Music
Recital Checklist

This checklist is provided as a means to successfully complete the administrative requirements for planning your recital. This does not replace the recital application.

Beginning of Semester

- Consult with your instructor and find three possible recital dates.
- Reserve your recital date through Mrs. DeWaters.
Receptions must be reserved and arranged independently. Mrs. DeWaters will create a FURF for the space, but all clean-up is the recitalist's responsibility.
- Secure a hearing date through Mrs. DeWaters.
- Receive approval for your recital selections.
A list of proposed repertoire, including approximate performance length, must be approved by Department Faculty.

Eight Weeks Before Recital

- Choose and confirm your recital panel of at least three faculty members.
Use your Covenant.edu email address to create a meeting planner with your panelists.
- Schedule dress rehearsal with accompanist.
- Confirm reservations for reception (if applicable).

Two Weeks Before Recital

- Submit draft of program, including program notes, to your panelists and Mrs. DeWaters.
- Complete a recital hearing with your panelists that meets your instructor's expectations.

One Week before Recital

- Submit final program to Mrs. DeWaters.

Week of Recital

- Complete dress rehearsal.